

# Physical Therapy Board of California

1418 Howe Avenue, Suite 16, Sacramento, California 95825

Phone: (916) 561-8200 FAX : (916)263-2560 Internet: [www.ptb.ca.gov](http://www.ptb.ca.gov)



STATE AND CONSUMER SERVICES AGENCY • ARNOLD SCHWARZENEGGER, GOVERNOR



## STATEMENT OF RIGHTS

You are hereby served with a Citation issued by the Executive Officer of the Physical Therapy Board of California (PTBC).

This citation is being issued in accordance with Business and Professions Code Section 148 and Title 16 of the California Code of Regulations Sections 1399.25 – 1399.29. If you do not wish to contest the citation, please transmit to the Board the amount assessed in the citation as an administrative fine within thirty (30) days from the date of issuance of the citation or assessment.

### Notice of Appeal – Informal Conference

If you wish to contest the citation, or assessment of the administrative fine, you must return the enclosed "Notice of Appeal- Informal Conference" to the Executive Officer within ten (10) days after receipt of the citation. If you fail to notify the Executive Officer within the allotted time, the citation will be deemed as final.

A request for an informal conference must be made on the form provided, and any or all of the following aspects contained in the citation may be contested:

1. Occurrence of the violation.
2. Period of time allowed for the correction.
3. Amount of the administrative fine.

The time in which to file a request for an informal conference may be extended by the Executive Officer upon showing of good cause. The Executive Officer shall hold the informal conference within thirty (30) days from receipt of its request.

### Notice of Appeal – Administrative Hearing

If the decision from the informal conference is contested or if an administrative hearing was requested instead of an informal conference, a hearing will be arranged before an administrative law judge. The judge will prepare a proposed decision containing findings of fact, and either affirming, modifying, or vacating the Citation. Then the proposed decision will be presented to the PTBC for its consideration. The proceedings under this section shall be conducted in accordance with the provisions of the Administrative Procedure Act (commencing with Section 11500) of the Government Code.

If the PTBC, after the hearing, affirms the issuance of the Citation, you shall pay to the Board the administrative fine assessed in the Citation within ten (10) days of the effective date of the Board's decision, as well as comply with other stipulations within the Citation decision.

## Physical Therapy Board of California

1418 Howe Avenue, Suite 16, Sacramento, California 95825

Phone: (916) 561-8200 FAX : (916)263-2560 Internet: [www.ptb.ca.gov](http://www.ptb.ca.gov)



STATE AND CONSUMER SERVICES AGENCY • ARNOLD SCHWARZENEGGER, GOVERNOR



07-08-0358

Jennifer Souza, PT  
5029 Bayard St  
San Diego CA 92109

### **CITATION**

Information obtained by the Physical Therapy Board of California (PTBC) has determined that actions taken by you have violated sections of the law regulating the practice of physical therapy.

A citation is hereby issued to you in accordance with Section 125.9 of the Business and Professions Code for the violations described below.

### **CAUSE FOR CITATION**

Failure to notify the PTBC, in writing, of a change of address within thirty (30) days in accordance with Section 1398.6 (a) of the California Code of Regulations.

#### *Filing of Addresses*

1. (a) Each licensee shall report to the board each and every change of residence address within 30 days after each change, giving both the old and new address. In addition to the address of residence, a licensee may provide the board with an alternate address of record. If an alternate is the licensee's address of record, he or she may request that the residence address not be disclosed to the public.

On November 16, 2007 you submitted a change of address via the PTBC'S website in which you stated that you moved from 2419 Iowa Ave, Modesto CA, 95358, to your new address of 5029 Bayard St, San Diego CA, 92109, which occurred on 08/01/07. Since the notification of the address change was not reported to the Physical Therapy Board within 30 days of the change as required pursuant to CCR, Section 1398.6, you are in violation of the Physical Therapy Practice Act.

## Physical Therapy Board of California

1418 Howe Avenue, Suite 16, Sacramento, California 95825

Phone: (916) 561-8200 FAX : (916)263-2560 Internet: [www.ptb.ca.gov](http://www.ptb.ca.gov)



STATE AND CONSUMER SERVICES AGENCY • ARNOLD SCHWARZENEGGER, GOVERNOR



**CITATION # 07-08-0358**

**ORDER**

Further, **you are ordered to pay a fine of \$100.00** to the PTBC within thirty (30) days of the citation or assessment issuance date. When submitting payment to the PTBC, for your protection and to assure proper credit, please return a copy of the citation and note the citation number on your check or money order.

If you wish to contest all or any part of this Citation, complete the enclosed "Notice of Appeal- Request for Informal Conference" form and return it to this office within ten (10) days after receipt of this Citation. The date indicated on the Order will be held in abeyance only for any violation(s) you wish to contest. All uncontested violations will be adhered to as specified. In the alternative, you may, within thirty (30) days of the citation or assessment issuance date, request a formal administrative hearing before an administrative law judge under the Administrative Procedure Act.

**FAILURE TO RETURN THE REQUEST FOR INFORMAL CONFERENCE FORM  
OR TO REQUEST AN ADMINISTRATIVE HEARING WITHIN THE TIME  
INDICATED WILL CONSTITUTE A WAIVER OF YOUR RIGHT TO  
ADMINISTRATIVELY CONTEST OR APPEAL THIS CITATION.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
STEVEN K. HARTZELL  
Executive Officer

## Physical Therapy Board of California

1418 Howe Avenue, Suite 16, Sacramento, California 95825

Phone: (916) 561-8200 FAX : (916)263-2560 Internet: www.ptb.ca.gov



STATE AND CONSUMER SERVICES AGENCY • ARNOLD SCHWARZENEGGER, GOVERNOR



TO: Physical Therapy Board of California  
1418 Howe Avenue, Suite 16  
Sacramento, CA 95825-3291

### NOTICE OF APPEAL REQUEST FOR AN INFORMAL CONFERENCE

**Citation Against: Jennifer Souza, PT**

**Citation No. 07-08-0358**

I hereby acknowledge receipt of the Citation referenced above and notification my right to contest within ten (10) days of receipt of this Citation. I do hereby contest all or part(s) of the Citation and request an Informal Conference.

For each item of the Citation, I have listed below the part(s) I contest (i.e., violation cited, the order of abatement, the time to correct and/ or the administrative fine), and I have placed an "X" in the appropriate boxes.

Cause Number	Violation or Section Cited (X)	Order of Abatement (X)	Time to Correct (X)	Administrative Fine (X)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

\_\_\_\_\_

## Physical Therapy Board of California

1418 Howe Avenue, Suite 16, Sacramento, California 95825

Phone: (916) 561-8200 FAX : (916)263-2560 Internet: www.ptb.ca.gov



STATE AND CONSUMER SERVICES AGENCY • ARNOLD SCHWARZENEGGER, GOVERNOR



TO: Physical Therapy Board of California  
1418 Howe Avenue, Suite 16  
Sacramento, CA 95825-3291

### NOTICE OF APPEAL REQUEST FOR ADMINISTRATIVE HEARING

**Citation Against:** Jennifer Souza, PT      **Citation No.** 07-08-0358

I hereby acknowledge receipt of the Citation referenced above and notification of my right to contest within thirty (30) days of the date of issuance of the citation or assessment. I do hereby contest all or part(s) of the Citation and request an Administrative Hearing.

For each item of the Citation, I have listed below the part(s) I contest (i.e., violation cited, the order of abatement, the time to correct and/or the administrative fine), and I have placed an "X" in the appropriate boxes.

Cause Number	Violation or Section Cited (X)	Order of Abatement (X)	Time to Correct (X)	Administrative Fine (X)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_

\_\_\_\_\_

**DECLARATION OF SERVICE BY FIRST CLASS CERTIFIED MAIL  
AND FIRST CLASS U.S. MAIL**

In the Matter of the Citation and Fine Against:

Jennifer Souza, PT

I, the undersigned, declare that I am over 18 years of age and not a party to the within cause; my business address is 1418 Howe Avenue, Suite 16, Sacramento, California 95825. I served a true copy of the attached:

**CITATION AND FINE ORDERED**

by mail to the following, by placing same in an envelope (or envelopes) addressed (respectively) as follows:

**NAME AND ADDRESS**

**CERT NO.**

Jennifer Souza, PT  
5029 Bayard St  
San Diego CA 92109

7006 2150 0001 9708 0152

Said envelope(s) was then, on January 24, 2008, sealed and deposited in the United States mail in Sacramento, California, the county in which I am employed, as a certified mail with the postage thereon fully pre-paid and return receipt requested.

Executed on January 24 , 2008, in Sacramento, California. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

---

CHRISTINA METZEN, DECLARANT